RISK ASSESSMENT WIZARD

CONFERENCES

Safety Guide

Event Planning

4	16	3
Key Benefits	Control Measures	Checklist Items

KEY BENEFITS

Knowledge Sharing

Facilitates knowledge sharing and professional growth.

Networking

Promotes networking and collaboration among attendees.

Innovation

Showcases industry innovations and advancements.

Economic Activity

Drives economic activity in the hosting area.

KEY HAZARDS & CONTROL MEASURES

Fire Safety

- ✔ Fire risk assessment completed
- ✔ Evacuation plan communicated
- ✔ Fire wardens identified
- ✔ Exit routes clearly marked

Crowd Control

- ✔ Room capacities enforced
- ✔ Registration system used
- ✔ Multiple session rooms available
- ✔ Staff at entry points

Food Safety

- ✔ Caterer certifications checked
- ✔ Allergen information displayed
- ✔ Food temperatures monitored
- ✔ Dietary requirements collected

Data Security

- ✔ Secure registration platform
- ✔ Privacy policy communicated
- ✔ Staff trained on data handling
- ✔ WiFi security measures

RISK ASSESSMENT WIZARD

Take Your Safety To The Next Level

Create professional, customized risk assessments for your organization with our easy-to-use online wizard.

390+

Activity Templates

Pre-loaded hazards & controls for every activity

100%

Customizable

Add your branding & tailor to your needs

- ✔ Instant PDF & print-ready documents
- ✔ Store and update assessments online
- ✔ Add your logo & organization details
- ✔ Reuse and duplicate assessments
- ✔ Works on any device

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