



SCHOOL BUS

Safety Guide

School Education

4

Key Benefits

16

Control Measures

19

Checklist Items

KEY BENEFITS

Access

Ensures reliable access to school and activities for more learners.

Safety Skills

Teaches safe boarding, seating, and evacuation awareness.

Environmental

Reduces traffic and emissions through shared travel.

Inclusion

Supports inclusion for rural and remote families.

KEY HAZARDS & CONTROL MEASURES**Boarding & Alighting**

- ✓ Designated safe stops with good visibility
- ✓ Never cross in front of or behind bus
- ✓ Wait for bus to stop completely
- ✓ Adult supervision at busy stops

Safeguarding

- ✓ All drivers have background checks
- ✓ End-of-route vehicle check procedure
- ✓ Authorized collection list maintained
- ✓ Anti-bullying policy enforced

Vehicle Safety

- ✓ Regular vehicle maintenance schedule
- ✓ Seatbelts worn where fitted
- ✓ Daily driver checks completed
- ✓ Emergency equipment checked

Behaviour

- ✓ Clear behaviour expectations communicated
- ✓ No distracting the driver
- ✓ Remain seated while bus moving
- ✓ Behaviour incidents reported

PRE-SESSION SAFETY CHECKLIST**Risk Assessment**

- | | |
|--|---|
| <input type="checkbox"/> Complete and review risk assessment for this activity | <input type="checkbox"/> Ensure all identified hazards have control measures in place |
| <input type="checkbox"/> Brief all staff on key risks and emergency procedures | |

Vehicle

- | | |
|--|--|
| <input type="checkbox"/> Daily checks done | <input type="checkbox"/> MOT current |
| <input type="checkbox"/> Insurance valid | <input type="checkbox"/> Emergency kit present |

Driver

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> License valid | <input type="checkbox"/> DBS current |
| <input type="checkbox"/> Training complete | <input type="checkbox"/> Fit to drive |

Journey

- | | |
|---|--|
| <input type="checkbox"/> Route known | <input type="checkbox"/> Stops confirmed |
| <input type="checkbox"/> Timing realistic | <input type="checkbox"/> Contact numbers |

Safeguarding

- | | |
|--|---|
| <input type="checkbox"/> Collection list | <input type="checkbox"/> End check done |
| <input type="checkbox"/> Behaviour rules clear | <input type="checkbox"/> Incidents reported |



RISK ASSESSMENT
WIZARD

Take Your Safety To The Next Level

Create professional, customized risk assessments for your organization with our easy-to-use online wizard.

390+

Activity Templates

Pre-loaded hazards & controls for every activity

100%

Customizable

Add your branding & tailor to your needs

- ✓ Instant PDF & print-ready documents
- ✓ Store and update assessments online
- ✓ Add your logo & organization details
- ✓ Reuse and duplicate assessments
- ✓ Works on any device

Start Free at riskassessmentwizard.com

No credit card required - Try it free today