RISK ASSESSMENT WIZARD



FUNDRAISING EVENTS

Safety Guide

Event Planning

4	16	3
Key Benefits	Control Measures	Checklist Items

KEY BENEFITS

Charitable Support

Raises vital funds for charitable causes and communities.

Community Building

Builds community connections and supporter networks.

Awareness

Raises awareness for important causes and missions.

Engagement

Engages volunteers and strengthens organizational capacity.

KEY HAZARDS & CONTROL MEASURES

Cash Handling

- ✔ Two-person cash counting
- ✔ Secure storage for funds
- ✔ Digital payment options offered
- ✔ Regular banking of takings

Venue Safety

- ✔ Fire exits checked and clear
- ✔ Capacity limits enforced
- ✔ Slip hazards managed
- ✔ Evacuation plan in place

Volunteer Safety

- ✔ Volunteer briefing completed
- ✔ Appropriate tasks assigned
- ✔ Breaks and refreshments provided
- ✔ Emergency contacts collected

Food & Drink

- ✔ Licensed caterers used
- ✔ Allergens labeled
- ✔ Food stored correctly
- ✔ Alcohol service controlled

RISK ASSESSMENT WIZARD

Take Your Safety To The Next Level

Create professional, customized risk assessments for your organization with our easy-to-use online wizard.

390+

Activity Templates

Pre-loaded hazards & controls for every activity

100%

Customizable

Add your branding & tailor to your needs

- ✔ Instant PDF & print-ready documents
- ✔ Store and update assessments online
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