RISK ASSESSMENT WIZARD



FIRE SAFETY

Safety Guide

School Education

4	16	19
Key Benefits	Control Measures	Checklist Items

KEY BENEFITS

Life Protection

Teaches respect for fire hazards and safe behaviour.

Awareness

Builds competence in recognising and reporting risks.

Teamwork

Supports teamwork through clear roles and communication.

Emergency Readiness

Reinforces emergency readiness and first aid basics.

KEY HAZARDS & CONTROL MEASURES

Fire Ignition Sources

- ✔ Electrical equipment regularly inspected
- ✔ No overloaded extension cords
- ✔ Cooking equipment properly supervised
- ✔ Heating systems maintained

Blocked Escape Routes

- ✔ Fire exits kept clear at all times
- ✔ Exit signs clearly visible
- ✔ Regular housekeeping checks
- ✔ Emergency lighting tested

Combustible Materials

- ✔ Paper displays limited and positioned safely
- ✔ Chemical storage secure and labelled
- ✔ Waste removed regularly
- ✔ Storerooms kept tidy

Detection & Alarm Failure

- ✔ Fire alarm tested weekly
- ✔ Smoke detectors maintained
- ✔ Annual professional service
- ✔ Faults reported immediately

PRE-SESSION SAFETY CHECKLIST

Risk Assessment

- [ ] Complete and review risk assessment for this activity
- [ ] Ensure all identified hazards have control measures in place
- [ ] Brief all staff on key risks and emergency procedures

Escape Routes

- [ ] Exits unobstructed
- [ ] Signs visible
- [ ] Doors open easily
- [ ] Routes marked

Detection

- [ ] Alarm tested
- [ ] Detectors working
- [ ] Emergency lighting on
- [ ] Call points accessible

Equipment

- [ ] Extinguishers serviced
- [ ] Fire blankets available
- [ ] Equipment accessible
- [ ] Staff trained

Procedures

- [ ] Evacuation plan current
- [ ] Assembly point known
- [ ] Drills completed
- [ ] Records maintained

RISK ASSESSMENT WIZARD

Take Your Safety To The Next Level

Create professional, customized risk assessments for your organization with our easy-to-use online wizard.

390+

Activity Templates

Pre-loaded hazards & controls for every activity

100%

Customizable

Add your branding & tailor to your needs

- ✔ Instant PDF & print-ready documents
- ✔ Store and update assessments online
- ✔ Add your logo & organization details
- ✔ Reuse and duplicate assessments
- ✔ Works on any device

Start Free at riskassessmentwizard.com

No credit card required - Try it free today