



# ARCHITECTURE AND DESIGN

## Safety Guide

Construction Trade

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## KEY BENEFITS

### Functional Spaces

Creates aesthetically pleasing and functional spaces.

### Sustainability

Enhances building sustainability and energy efficiency.

### Compliance

Facilitates compliance with building codes and regulations.

### Innovation

Supports innovative solutions and design flexibility.

**KEY HAZARDS & CONTROL MEASURES****Site Visit Hazards**

- ✓ Complete site induction before each visit
- ✓ Stay within designated safe areas
- ✓ Wear all required PPE at all times
- ✓ Coordinate visits with site management

**Hazardous Materials**

- ✓ Review building surveys before site visits
- ✓ Use appropriate respiratory protection
- ✓ Avoid disturbing suspected hazardous materials
- ✓ Report suspected hazards immediately

**Office Ergonomics**

- ✓ Provide adjustable workstations
- ✓ Complete DSE assessments for all staff
- ✓ Encourage regular breaks from screen work
- ✓ Ensure adequate lighting levels

**Manual Handling**

- ✓ Use trolleys for heavy model boards
- ✓ Store heavy items at waist height
- ✓ Team lift for awkward items
- ✓ Provide manual handling training



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