

CREW DETAILS

IN AN EMERGENCY CALL:

Team Lead:	Task Phone Number:
Crew:	

TASK OVERVIEW

Purpose of Task:	Date of Task:
Task Benefit: Enables regular inspections to identify issues early. Enhances appearance and curb appeal for clients and visitors. Improves drainage and usability of open spaces. Maintains safe, even surfaces and reduces hidden trip hazards. Supports turf health, weed suppression, and pest monitoring.	

HAZARDS

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Chemicals (pesticides/fertilisers)	Skin burns, poisoning, respiratory issues	Effective vegetation control and healthier landscapes.	COSHH assessment before use; only trained/competent staff apply; PPE used as per label; mix in bunded areas; prevent drift with correct nozzles and calm weather; store securely to AIS16 standard; keep public off treated zones until safe. (ALL)	Operators, public, environment	Before Measure: High After Measure: Med
Ejected debris/projectiles	Eye injuries, facial injuries, property damage	Professional finish achieved without risk of injury or property damage.	Survey and clear ground of stones or waste before mowing; set mower height higher on first pass; fit stone guards/deflectors; establish 15 m exclusion zones with barriers; halt if impact occurs; eye/face PPE mandatory; avoid gravel surfaces. (ALL)	Operators, public, nearby staff	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Electricity & batteries	Electric shock, electrocution, fire	Cleaner, quieter operations with reduced emissions and safe charging.	Always use 30 mA RCD protection for corded kit; check cables for wear before use; route leads away from moving parts; keep plugs and sockets dry; charge Li-ion packs with OEM chargers in ventilated areas; never leave charging unattended. (ALL)	Operators	Before Measure: High After Measure: Med
Faulty equipment and poor maintenance	Mechanical failure, accidents, downtime	Delivers reliable equipment, improved cut quality, and reduced downtime.	Daily PUPER checks recorded; service machinery to manufacturer schedule; tag and isolate unsafe kit; replace worn blades, guards or interlocks promptly; only use OEM parts; log repairs; check all safety cut-outs/interlocks remain functional. (ALL)	Operators	Before Measure: High After Measure: Med
Fuel handling & refuelling	Burns, fire, explosion, environmental contamination	Provides reliable machine use and reduces fire or spill risks.	Store fuel in labelled, approved containers in ventilated secure cabinets; refuel only on cool engines with spill kits available; use funnels; keep fuel away from ignition sources; carry minimal volumes; extinguishers provided at refuelling points. (ALL)	Operators, environment	Before Measure: High After Measure: Med
Noise exposure	Hearing damage, tinnitus, communication issues	Protects long-term hearing and ensures safe, efficient operations.	Measure exposure regularly; establish hearing protection zones; provide SNR-rated ear defenders/plugs; train staff on correct fitting; maintain kit to reduce noise; rotate staff; provide regular hearing tests; control bystander exposure. (ALL)	Operators, public	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Ride-on mower rollover	Crushing injuries, entrapment, fatality	Large areas mowed efficiently with reduced strain and downtime.	Ensure ROPS fitted and seatbelt used; avoid steep side slopes, ditches and water; plan safe routes with wide turns; reduce speed on slopes; daily checks of brakes, tyres and interlocks; stop machine fully before dismounting; no passengers carried. (ALL)	Operators	Before Measure: High After Measure: Med
Traffic and roadside work	Vehicle collision, struck-by accidents	Maintains clear, safe roadside verges and compliance with regulations.	Deploy signage/barriers to Chapter 8 standards; cones and beacons used; high-vis clothing mandatory; banksman to control vehicle movements; plan work at off-peak times; ensure escape routes identified; vehicle amber beacons activated. (ALL)	Operators, public, drivers	Before Measure: High After Measure: Med
Weather conditions	Heat stress, cold exposure, lightning strike	Ensures continuity of service year-round while safeguarding staff health.	Monitor forecasts; reschedule tasks in extreme heat, storms or frost; provide shaded breaks and hydration in summer; issue thermal/waterproof PPE in cold/wet weather; halt work during lightning; allow stop-work authority to supervisors. (ALL)	Operators	Before Measure: High After Measure: Med
Working near water, banks and edges	Drowning, slips, falls, entrapment	Keeps drainage areas, water margins and access paths maintained safely.	Assess banks for undercutting or collapse; no mowing within unsafe distances; wear PFD when working near water; use buddy system; throw lines and rescue equipment accessible; avoid ride-ons near edges; spotter present when risk identified. (ALL)	Operators	Before Measure: High After Measure: Med
Airborne dusts, pollen and bioaerosols	Respiratory irritation, asthma, allergies	Allows continued work during allergy season with minimal disruption.	Schedule mowing when dew suppresses dust; stand upwind; wet down dusty piles; wear FFP2/3 masks when necessary; maintain cab filters; rotate staff during peak pollen seasons; monitor and support staff with respiratory conditions. (ALL)	Operators	Before Measure: Med After Measure: Low

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Hand-arm vibration	Hand-arm vibration syndrome, numbness	Provides precision edging and trimming while preserving worker health.	Select low-vibration models; maintain balanced blades and lines; limit daily trigger time using exposure calculators; rotate tasks to reduce HAV risk; keep hands warm/dry; health surveillance in place; replace damaged AV mounts promptly. (ALL)	Operators	Before Measure: Med After Measure: Low
Inadequate safety briefings & supervision	Confusion, accidents, poor emergency response	Ensures smoother, safer jobs with fewer incidents or misunderstandings.	Toolbox talks before work; clarify roles and communications; review site-specific hazards; confirm emergency arrangements; check staff competence; reinforce stop-work authority; record attendance; adapt briefings to changes or new risks. (ALL)	Operators	Before Measure: Med After Measure: Low
Leptospirosis/animal waste	Infection, fever, long-term illness	Maintains worker health while enabling safe grounds maintenance.	Avoid contact with stagnant water; use waterproof gloves; cover cuts; clean hands before eating; provide clean water and sanitiser; use damp cleaning of droppings to avoid dust; brief staff on symptoms and encourage medical checks promptly. (ALL)	Operators	Before Measure: Med After Measure: Low
Manual handling, loading & transport	Back strain, sprains, crush injuries	Protects staff health while ensuring safe transport of machinery.	Use rated ramps with side rails when loading; team lifting for heavy kit; use trolleys or mechanical aids; secure equipment with straps; isolate fuel/batteries during transport; maintain clean, dry vehicle floors; follow neutral spine lifting. (ALL)	Operators, drivers	Before Measure: Med After Measure: Low

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Public interface & safeguarding	Accidental injury, safeguarding allegations	Builds trust and ensures safe operations around public spaces.	Fence or cordon work zones; stop machinery if public enter; schedule away from school times; use DBS-checked staff on school sites; maintain professional code of conduct; ensure clear complaint routes; display visible safety signage. (ALL)	Operators, public, children	Before Measure: Med After Measure: Low
Rotating blades (walk-behind/hover)	Severe cuts, amputations, entanglement	Maintains safe, tidy turf reducing trip hazards and ensuring high-quality grounds.	Operators trained and supervised; guards/deflectors fitted at all times; engines switched off and plug/battery removed before maintenance; hands/feet kept clear; blades sharp and balanced; sturdy footwear, goggles and leg protection mandatory. (ALL)	Operators, bystanders	Before Measure: High After Measure: Low
Slopes and unstable ground	Slips, trips, falls, machine loss of control	Enables safe management of banks and slopes while preventing overgrowth.	Inspect slopes for holes, erosion or edges; keep within safe gradient limits of machine; mow across slopes where specified; never operate on wet, icy or loose soil; reduce speed, raise deck; wear cleated non-slip footwear; mark unstable areas. (ALL)	Operators	Before Measure: Med After Measure: Low
Ticks and Lyme disease	Tick bites, Lyme disease infection	Preserves staff health during outdoor tasks, reducing sickness absence.	Wear long sleeves/trousers; tuck trousers into socks; apply DEET or permethrin to clothing; perform daily tick checks; provide tick removers; brief on symptom awareness; encourage early reporting of rashes or flu-like illness; record incidents. (ALL)	Operators	Before Measure: Med After Measure: Low

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Whole-body vibration	Musculoskeletal disorders, fatigue, back pain	Improves productivity on large sites while limiting operator fatigue.	Maintain suspension seats and tyres; avoid long periods on uneven ground; plan slower routes; rotate operators regularly; schedule breaks; keep surfaces graded; monitor and report early signs of musculoskeletal issues from operators. (ALL)	Operators	Before Measure: Med After Measure: Low
Unpredicted risks	Illness, injury, death		Continuous risk monitoring conducted by all staff. Any unforeseen hazards must be reported promptly to supervisors or management, with immediate corrective action taken as necessary. (ALL)	All	N/A

NOTES

Extra Notes & Activity Evaluation:

Completed by

Reviewed/Approved by

Risk Assessment Date

Review Required Date