

ASSESSMENT DETAILS

ESCALATION CONTACT:

Team Lead:	Contact No.:
Affected Parties:	

ACTIVITY OR SERVICE DETAILS

Purpose:	Date:
<p>Benefit: Enhances accessibility to financial services through innovation. Facilitates better decision-making with data-driven tools. Improves efficiency with automated solutions. Mitigates risks through advanced security measures. Reduces costs with streamlined operations. Supports customer engagement with user-friendly platforms.</p>	

HAZARDS

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Cyber attacks	Data breaches, service disruption, financial losses	Facilitates technological advancement and digital services while maintaining security vigilance to protect assets.	Implement a robust cybersecurity framework including firewalls, intrusion detection systems, regular patching, and employee training. Conduct penetration testing and develop incident response plans to swiftly address breaches and minimize impact. (ALL)	Employees, customers, organization	Before Measure: High After Measure: Med
Data loss	Loss of critical information, operational delays, reputational harm	Allows for scalable data management while ensuring mechanisms are in place to recover from potential losses.	Utilize automated, regular backups stored in secure, geographically diverse locations. Implement data integrity checks, use version control, and have a clear data recovery plan. Protect against ransomware with appropriate security measures and regular backups. (ALL)	Employees, organization	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Data manipulation	Inaccurate reporting, compromised decisions, reputational harm	Ensures data accuracy and reliability, supporting informed decision-making while managing potential manipulation through strict controls.	Implement data integrity checks, use audit trails, restrict data access to authorized personnel, deploy real-time monitoring systems, and employ blockchain for immutable records where appropriate. Regularly review and validate data sources to ensure accuracy. (ALL)	Organization, customers	Before Measure: High After Measure: Med
Evolving cyber threats	Data breaches, service disruption, reputational harm	Maintains a proactive stance against threats, ensuring resilience and adaptability in the face of evolving cyber challenges.	Stay updated on the latest cyber threat intelligence, continuously update security protocols, invest in advanced threat detection systems, and train employees on emerging threats. Collaborate with cybersecurity experts and participate in information sharing networks. (ALL)	Organization, customers	Before Measure: High After Measure: Med
Fraud and financial crimes	Fraudulent transactions, financial loss, legal consequences	Facilitates rapid transaction processing and customer onboarding while managing fraud risks through proactive measures.	Deploy advanced fraud detection systems using AI and machine learning, conduct thorough Know Your Customer (KYC) processes, monitor transactions for suspicious activity, and collaborate with law enforcement. Regularly update anti-fraud policies and provide ongoing staff training. (ALL)	Customers, organization	Before Measure: High After Measure: Med
Inadequate disaster recovery	Prolonged service disruption, data loss, financial harm	Ensures preparedness for unforeseen events while maintaining operational continuity through structured recovery plans.	Develop comprehensive disaster recovery plans, conduct regular drills, ensure data redundancy, and establish clear roles and responsibilities. Invest in resilient infrastructure and maintain offsite backups to ensure swift recovery from disruptions. (ALL)	Organization, customers	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Inadequate incident response	Extended downtime, reputational damage, financial harm	Ensures prompt and effective handling of incidents, minimizing impact and maintaining operational continuity through prepared response strategies.	Develop and maintain an incident response plan, establish an incident response team, conduct regular training and drills, use automated incident detection tools, and ensure clear communication channels during incidents. Review and refine the response plan post-incident. (ALL)	Employees, organization	Before Measure: High After Measure: Med
Inadequate risk management framework	Unanticipated risks, operational instability, financial losses	Provides structured risk oversight, enhancing strategic planning and operational stability while allowing for proactive risk mitigation.	Establish a robust risk management framework, conduct regular risk assessments, integrate risk management into decision-making, use risk management software, and train staff on risk identification and mitigation strategies. Continuously improve the framework based on feedback. (ALL)	Organization, stakeholders	Before Measure: High After Measure: Med
Inadequate scalability	System overload, reduced performance, inability to meet customer demand	Supports growth and flexibility in operations while ensuring systems can handle increased workloads as the business expands.	Design systems with scalability in mind, use cloud-based infrastructure, monitor performance metrics, and plan for future growth. Implement modular architecture and invest in flexible technologies that can expand with demand seamlessly. (ALL)	Organization, customers	Before Measure: High After Measure: Med
Inadequate user authentication	Unauthorized access, data breaches, financial loss	Enhances user security while providing a seamless and secure user experience through robust authentication methods.	Implement multi-factor authentication, use biometric verification where possible, enforce strong password policies, and regularly review authentication mechanisms. Monitor for unauthorized access attempts and update authentication technologies as needed. (ALL)	Customers, organization	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Insider threats	Data theft, operational sabotage, reputational harm	Leverages trusted internal resources for business operations while managing potential insider risks through vigilance and policies.	Conduct background checks, implement strict access controls, monitor employee activities, and establish clear policies on data handling. Promote a positive work environment to reduce malicious intent and provide channels for reporting suspicious behavior. (ALL)	Employees, organization	Before Measure: High After Measure: Med
Insufficient encryption	Data interception, unauthorized access, compromised security	Balances data security with operational efficiency by ensuring data protection while facilitating secure data transactions.	Use industry-standard encryption protocols for data at rest and in transit, regularly update encryption technologies, manage encryption keys securely, and conduct periodic encryption audits. Train staff on encryption best practices to maintain data security. (ALL)	Organization, customers	Before Measure: High After Measure: Med
Insufficient liquidity	Inability to meet financial obligations, operational delays	Ensures financial stability to meet obligations while enabling investment in growth opportunities with available liquidity.	Maintain adequate cash reserves, forecast cash flow accurately, diversify funding sources, and establish lines of credit. Monitor liquidity ratios regularly and adjust financial strategies as needed to ensure financial stability. (ALL)	Organization, investors	Before Measure: High After Measure: Med
Intellectual property infringement	Loss of competitive advantage, legal disputes, financial harm	Encourages innovation and competitive advantage while actively protecting unique creations from infringement.	Monitor the market for unauthorized use of IP, enforce IP rights legally, educate employees on IP importance, and use technological protections like digital watermarking. Collaborate with industry bodies to protect IP interests effectively. (ALL)	Organization, stakeholders	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Intellectual property leakage	Unauthorized distribution, loss of competitive advantage, financial harm	Facilitates knowledge sharing and innovation while safeguarding proprietary information through robust protection measures.	Implement strict access controls, use data encryption, conduct regular audits, and monitor for unauthorized data transfers. Train employees on the importance of IP protection and enforce legal agreements to prevent leakage. (ALL)	Employees, organization	Before Measure: High After Measure: Med
Intellectual property theft	Loss of competitive advantage, financial loss	Encourages innovation and sharing of knowledge while safeguarding unique assets through proactive protection measures.	Protect proprietary information through legal patents and trademarks, enforce strict access controls, use encryption, monitor for unauthorized use, and educate employees on IP policies. Employ legal measures against infringers to safeguard intellectual assets. (ALL)	Organization	Before Measure: High After Measure: Med
Lack of contingency planning	Prolonged disruption, increased recovery time, financial losses	Promotes organizational resilience and readiness, ensuring quick recovery from disruptions through prepared contingency measures.	Develop comprehensive contingency plans for various scenarios, conduct regular risk assessments, train staff on contingency procedures, and establish communication protocols. Test plans through simulations and update them based on lessons learned. (ALL)	Employees, organization	Before Measure: High After Measure: Med
Lack of customer trust	Loss of business, reputational harm, reduced customer loyalty	Builds a loyal customer base through trust while acknowledging that gaining and maintaining trust requires ongoing effort.	Ensure transparency in operations, protect customer data with robust security measures, provide excellent customer service, and maintain consistent communication. Obtain relevant certifications and comply with industry standards to build trust. (ALL)	Customers, organization	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Lack of skilled personnel	Reduced productivity, inability to innovate, operational inefficiencies	Builds a capable workforce essential for innovation and operations while recognizing the importance of continuous talent development.	Invest in training and development programs, offer competitive compensation, foster a positive work culture, and implement effective recruitment strategies. Partner with educational institutions and use talent management tools to attract and retain skilled staff. (ALL)	Employees, organization	Before Measure: High After Measure: Med
Market volatility	Financial losses, strategic instability, inability to forecast	Enables growth opportunities during fluctuating markets while employing strategies to mitigate potential losses.	Diversify product offerings, implement dynamic risk management strategies, use financial instruments to hedge against volatility, and maintain sufficient liquidity reserves. Continuously analyze market trends and adjust strategies accordingly to mitigate impacts. (ALL)	Organization, investors	Before Measure: High After Measure: Med
Poor vendor management	Service disruptions, data breaches, regulatory violations	Leverages vendor expertise and resources while maintaining control and oversight to mitigate associated risks through effective management practices.	Implement a vendor management policy, conduct regular vendor assessments, monitor performance against service level agreements, maintain open communication channels, and establish exit strategies. Use vendor risk management tools and ensure compliance with security standards. (ALL)	Organization, customers	Before Measure: High After Measure: Med
Privacy breaches	Loss of customer trust, legal penalties, financial harm	Enhances customer confidence through privacy protection while enabling data-driven services within compliance frameworks.	Comply with data protection regulations, implement data minimization principles, use strong encryption, conduct regular privacy impact assessments, and provide training on privacy policies. Establish clear procedures for handling data breaches effectively. (ALL)	Customers, organization	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Regulatory non-compliance	Fines, legal action, reputational damage	Balances operational flexibility with compliance efforts, allowing innovation within a structured regulatory framework.	Stay updated with relevant laws and regulations, conduct regular compliance audits, employ dedicated compliance officers, and implement compliance management software. Train staff on regulatory requirements and establish clear reporting mechanisms to ensure adherence. (ALL)	Organization, stakeholders	Before Measure: High After Measure: Med
Reputational damage	Loss of customer trust, reduced market share, negative public perception	Allows for open and dynamic engagement with customers and stakeholders, enhancing brand loyalty while managing reputation risks.	Implement robust customer service, maintain transparency, monitor social media and public channels, address issues promptly, and have a crisis communication plan. Foster a positive corporate culture and uphold ethical practices to protect reputation. (ALL)	Organization, stakeholders	Before Measure: High After Measure: Med
System downtime	System failure, loss of productivity, customer dissatisfaction	Acknowledges potential interruptions while leveraging system efficiencies and resilience planning to maintain service continuity.	Establish redundant systems and failover protocols, perform regular maintenance, monitor system performance in real-time, and develop a robust disaster recovery plan. Utilize cloud services with high availability guarantees and conduct periodic stress testing to ensure resilience. (ALL)	Employees, customers, organization	Before Measure: High After Measure: Med
Technological integration issues	System incompatibility, service disruption, delayed implementation	Enables enhanced functionality and service offerings through integration while managing potential technical challenges through careful planning.	Use standardized APIs, conduct thorough testing before integration, involve cross-functional teams, and ensure compatibility between systems. Develop clear documentation and provide training for seamless integration processes to avoid disruptions. (ALL)	Organization, customers	Before Measure: High After Measure: Med

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Technology obsolescence	Inability to meet market demands, increased maintenance costs	Embraces technological advancements and adaptability, ensuring competitiveness in a rapidly evolving market.	Invest in scalable, flexible technologies, stay informed on industry trends, allocate budget for regular upgrades, and maintain relationships with technology providers. Encourage a culture of continuous learning and adaptation among staff to stay current. (ALL)	Organization	Before Measure: High After Measure: Med
Third-party vendor risks	Service interruptions, data breaches, compliance failures	Leverages specialized vendor services to enhance capabilities while managing dependencies through careful selection and oversight.	Conduct comprehensive due diligence on vendors, establish clear contractual agreements on security standards, monitor vendor performance regularly, and have contingency plans in place. Use secure integration methods and limit data shared to the necessary minimums. (ALL)	Organization, customers	Before Measure: High After Measure: Med
Unauthorized access to sensitive data	Unauthorized access, data theft, misuse	Enables efficient data utilization and enhanced customer service while recognizing controlled exposure can drive improvements in security measures.	Implement multi-factor authentication, encrypt data both at rest and in transit, conduct regular security audits, and enforce strict access controls based on the principle of least privilege. Educate employees on security protocols and continuously monitor systems for suspicious activities. (ALL)	Employees, customers, organization	Before Measure: High After Measure: Med
Operational inefficiencies	Reduced productivity, missed deadlines, increased costs	Promotes agility and innovation in operations while recognizing and addressing inefficiency challenges.	Streamline processes through automation, regularly review and optimize workflows, invest in staff training, and use performance monitoring tools. Encourage continuous improvement and implement lean management techniques to enhance efficiency. (ALL)	Employees, organization	Before Measure: Med After Measure: Low

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Unforeseen hazard	Illness, injury, death		Ongoing dynamic risk assessment conducted by all relevant personnel. Any identified potential risks should be immediately reported to the appropriate supervisor or risk manager, and corrective action should be taken as necessary. (ALL)	All	N/A

NOTES

Extra notes & evaluation:

Completed by

Reviewed/Approved by

Risk Assessment Date

Review Required Date