

BUSINESS DETAILS

IN AN EMERGENCY CALL:

Salon/Spa Manager:
Business Contact Number:
Clients:

SERVICE DETAILS

Purpose:
Date:

Benefit: Encourages awareness of product ingredients and safety data. | Improves efficiency by maintaining organised stock. | Promotes safe handling and storage of hazardous substances. | Reduces environmental impact through proper waste disposal. | Strengthens business reputation for professionalism and safety. | Supports legal compliance and staff safety training.

HAZARDS

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Exothermic mixes and pressurised containers	Burns, splashes, container rupture	Even, controlled processing that achieves target lift without stoppages.	Add developer slowly to powder; use vented, non-sealed vessels; never cap active mixtures; avoid external heat; allow peroxide bottles to vent after shaking; never store mixed product; cool hot containers in a tray and investigate root cause. (ALL)	Staff, clients	Before Measure: High After Measure: Med
Flammables near heat or ignition	Fire, burns, property damage	Rapid-finish products remain available for fast turnarounds and event-deadline services.	Hold aerosols/solvents in a ventilated flammables cabinet; limit bench volumes; enforce no-flame policy; unplug idle hot tools; keep heaters clear of product; post emergency stop/extinguisher points and brief their use at team start-ups. (ALL)	Staff, clients	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Inhalation exposure during mixing (dust/vapour)	Respiratory irritation, coughing, allergic reaction	Efficient in-chair prep with comfortable air for staff and clients.	Use low-dust powders and gentle decant; mix under local extraction with lids on bowls; cap bottles between passes; offer FFP2/3 on request; wet-wipe benches to avoid re-entrainment; change extraction filters to the posted schedule. (ALL)	Staff, clients	Before Measure: High After Measure: Med
Spill containment, bunding and drain protection gaps	Slip hazards, chemical contamination, environmental damage	Mixing near sinks remains feasible, keeping services on schedule after mishaps.	Fit bunded trays ($\geq 110\%$ largest container); place spill kits within 10 s; deploy drain covers/socks before wet clean; isolate, absorb, neutralise if required, and bag as hazardous waste; record events and restock kits immediately after use. (ALL)	Staff, clients, environment	Before Measure: High After Measure: Med
Static ignition during solvent transfer	Fire, burns, explosion	Fast-evaporating solvents can be used to speed drying and cleaning cycles.	Eliminate flames/sparks; pour slowly with continuous container contact; avoid dry plastic funnels; use anti-static mats and keep room RH $\geq 40\%$; if using metal containers, bond/ground per guidance; lid immediately after pour. (ALL)	Staff, clients	Before Measure: High After Measure: Med
Transport and mobile work with chemicals	Leaks, spills, exposure, fire risk	Off-site events and home services can match in-house quality and timing.	Seal caps, keep upright in secondary boxes, carry only required volumes, never leave in hot cars, and secure loads from tipping. Keep SDS and a mini spill kit in vehicles; log what leaves/returns to maintain full traceability. (ALL)	Staff, clients	Before Measure: High After Measure: Med
Waste segregation and disposal non-compliance	Environmental damage, fines, chemical exposure	Modern services delivered without stoppages from compliance issues.	Label waste as oxidiser, solvent or general; use closed, compatible containers; never pour bulk actives to drain; retain collection manifests; train staff on streams; audit monthly and action any variance within 24 h. (ALL)	Staff, environment	Before Measure: High After Measure: Med

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Access control to chemical stores	Unauthorised access, poisoning, theft	Professional image with secure supply that supports uninterrupted service.	Lock stores; restrict keys to trained staff; keep CCTV in corridors (not treatment rooms); count controlled items daily; forbid client/child entry; post PPE and emergency contacts on the inside of the door for point-of-use prompts. (ALL)	Staff, visitors	Before Measure: High After Measure: Low
Counterfeit or diverted stock	Unreliable product performance, allergic reactions, reputational damage	Brand-level performance that clients recognise and pay for.	Buy only via authorised distributors; verify serials, seals, INCI, lot and expiry; keep receipts and a lot log; quarantine suspect items; brief staff to spot off-odours, colour shifts or unusual packaging before anything reaches the bay. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Damaged deliveries and decant setup errors	Leaks, contamination, skin or eye exposure	Reliable supply from day one, avoiding cancellations and shade compromises.	Inspect boxes on receipt; refuse leaks/swollen caps; open upright with PPE on a tray; log batch/expiry and move stock straight to segregated storage; replace missing safety seals and update inventory before any decant starts; report defects. (ALL)	Staff	Before Measure: Med After Measure: Low
Disinfectant dilution and contact-time errors	Ineffective disinfection, infection spread, skin irritation	High-touch areas stay salon-ready, supporting dense booking schedules.	Use dosing pumps or Class-A cylinders; label make-up time/strength/expiry; display contact times at eye level; replace daily—no topping up; verify with test strips; record lot numbers and checks in a visible log for audit readiness. (ALL)	Staff, clients	Before Measure: Med After Measure: Low

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Expired or degraded chemicals	Reduced effectiveness, chemical instability, unexpected reactions	Consistent processing times and shades that keep client results predictable.	Operate FEFO rotation; record batch/expiry on receipt; run monthly checks; quarantine discoloured, gassing or pressurised bottles; never mix old with new; document withdrawals and adjust par levels to prevent over-stocking and silent degradation. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Eyewash location and maintenance gaps	Delayed treatment, eye damage, infection	Capability to handle eye-irritant actives on site enables safe, same-visit corrections.	Provide a plumbed eyewash within 10 s of the bay, keep access clear, test weekly with logged flushes, and replace bottled stations before expiry. Post signage at eye level and train staff to irrigate for 15+ minutes after any splash. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Inaccurate dosing and calibration drift	Wrong strengths, inconsistent results, repeat work	Precise dosing keeps outcomes predictable without outsourcing or rebooking.	Use digital scales, dosing pumps or Class-A cylinders; label each device with "cal due" date and check monthly with test weights/volumes; replace worn syringes/jugs; record corrections and quarantine any tool that fails checks. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Incompatible chemical mixing	Toxic gas release, violent reactions, burns	Complex, multi-step services can run same-visit without cross-reaction setbacks.	Post a "do-not-mix" chart (e.g., bleach with acids/ammonia/chlorine); colour-code tools for oxidisers vs reducers; keep separate trolleys; never reuse decant cups across families; double-check labels aloud before combining any components. (ALL)	Staff, clients	Before Measure: High After Measure: Low
Incompatible storage of oxidisers and reducers	Fire, chemical reactions, toxic release	On-site access to strong chemistries that enable premium colour, lift and neutralisation options.	Segregate oxidisers, reducers and acids on labelled shelves with non-reactive trays; keep from combustibles and sunlight; store below eye level; inspect weekly for leaks, corrosion or swelling, and quarantine any suspect container pending investigation. (ALL)	Staff, clients	Before Measure: High After Measure: Low

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Metal contamination with persulfates	Uncontrolled reactions, product failure, irritation	Clean lift and clarity in blonding work prized by clients.	Use plastic or glass bowls and non-metal whisks; inspect clips/tools for exposed metal; keep foils out of mixing vessels; label stations “no metal with bleach”; retire worn utensils that shed plating or filings to prevent catalytic reactions. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Mislabelled or unlabelled decants	Accidental misuse, chemical burns, inhalation	Custom mixes and disinfectants can be prepared in-house with confidence and speed.	Decant only to chemical-resistant bottles labelled with name, hazard icons, dilution, date and preparer; never reuse food/retail bottles; apply tamper labels; link QR to SDS; discard any unlabelled liquid immediately and log the incident for audit. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Power or ventilation loss mid-mix	Build-up of fumes, incomplete reactions, service delays	Schedules recover quickly, preserving client appointments and revenue.	Stop decanting, close containers, move to banded trays, increase passive airflow, and record the incident. Restart only after extraction returns and surfaces are wiped; tag any compromised mix for disposal with notes for the shift brief. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
PPE selection, compatibility and upkeep	Skin irritation, burns, eye injuries	Work with potent chemistries remains possible, unlocking high-performance finishes.	Keep a glove/apron compatibility chart; choose nitrile for oxidisers/solvents; change when contaminated; double-glove for long tasks; replace splashed eye protection immediately; store PPE clean/dry; log dermatitis to adjust kit and brands. (ALL)	Staff	Before Measure: Med After Measure: Low
SDS and COSHH assessment gaps	Incorrect handling, delayed emergency response, non-compliance	Ability to use advanced lines confidently, enabling wider service menus.	Maintain up-to-date SDS both on paper and digitally; run annual COSHH assessments; place quick cards with first-aid, PPE and spill steps at stations; brief new products at team huddles; archive superseded sheets for traceability. (ALL)	Staff, clients	Before Measure: Med After Measure: Low

HAZARD	RISK	RISK BENEFIT	MEASURE	RISK TO	RISK LEVEL
Storage at height and manual handling	Back strain, dropped items, crush injuries	Reliable access to bulk stock without injury-related downtime.	Keep heavy 5 L+ at waist height; use step stools with handholds; decant at bench level; two-person lifts for bulk; close caps before moving; move stock on trolleys rather than carrying through client areas; record near misses for layout fixes. (ALL)	Staff	Before Measure: Med After Measure: Low
Temperature and sunlight damage	Chemical breakdown, loss of effectiveness, pressure build-up	Stable performance from actives, supporting reliable, repeatable outcomes.	Store 15–25 °C away from windows; use a dedicated, labelled fridge for heat-sensitive items (no food); maintain min-max logs; move stock off radiators/sills; transport upright in cool carriers; review logs during weekly opening checks. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Tool and container cross-contamination	Product inconsistency, unintended reactions, allergic response	Accurate shades, curls and neutralisation achieved in one appointment.	Dedicate bowls/brushes per chemistry; label racks “bleach/colour/perm/neutraliser”; run full clean-dry cycles before reuse; never return leftovers to stock; quarantine any tool linked to a reaction for review and staff retraining notes. (ALL)	Staff, clients	Before Measure: Med After Measure: Low
Untrained or unauthorised decanting	Incorrect mixing, spills, exposure	On-demand, in-house prep supports bespoke shades and same-day corrections.	Limit mixing to named, trained staff; keep a signed SOP at the bay with first-aid/spill quick card; run annual refreshers and new-product briefs; supervise until signed off; record who mixed what and when for traceability. (ALL)	Staff, clients	Before Measure: High After Measure: Low
Unpredicted risks	Illness, injury, death		Ongoing dynamic risk assessment carried out by all staff. Any observed potential hazards should be reported to the manager immediately and corrective action taken if required. (ALL)	All	N/A

NOTES

Extra notes & service evaluation:

Completed by

Reviewed/Approved by

Risk Assessment Date

Review Required Date